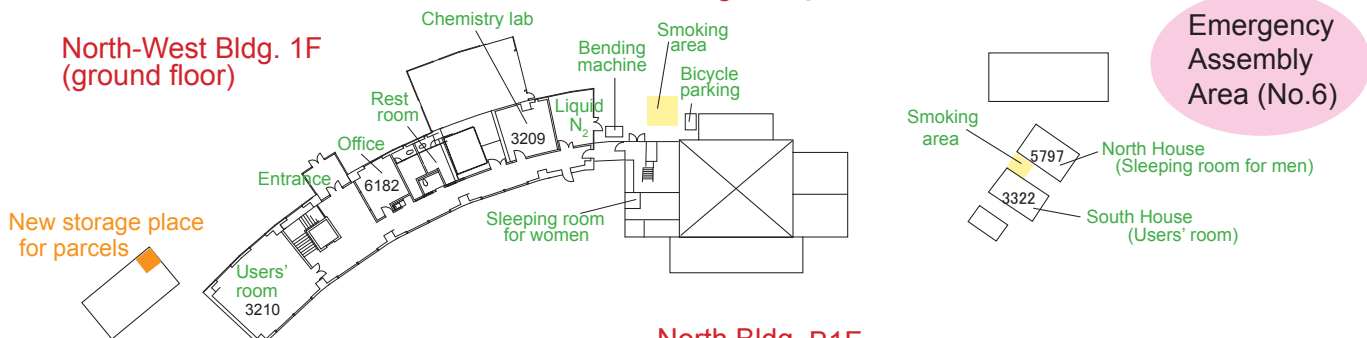


Mt. Tsukuba

# PF-AR User Facilities Map

## North Bldg. 1F (ground floor)

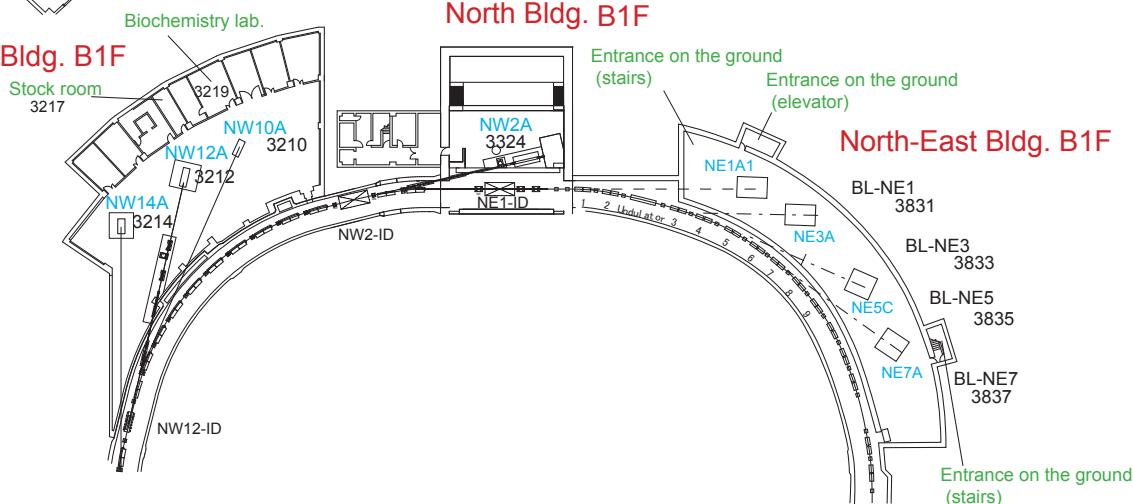
## North-West Bldg. 1F (ground floor)



## North Bldg. B1F

## North-West Bldg. B1F

## North-East Bldg. B1F



### How to call the facilities

The 4 digit numbers in the figure are telephone numbers.

+81-(0)29-864-5200+3XXX

+81-(0)29-864-5XXX

+81-(0)29-879-6XXX

### How to use the bicycles for PF-AR users

We have prepared 10 bicycles for PF-AR users.

Please get a contact with your beamline scientist or Unten-Toban (PHS4209) when you want to use.

### How to receive a parcel at PF

All the shippers (users wishing to ship materials to the Photon Factory) are requested to address the package as labeled below, and to send an e-mail informing of their shipping to.

#### Address Label

#### 1. In case of sending packages to the PF building

Photon Factory Office  
Attn: Receiver's name  
c/o Experimental station (BL-xxx), PF

#### 2. In case of sending packages to the PF-AR building

Photon Factory Office  
Attn: Receiver's name  
c/o Experimental station (NX-xxx), PF-AR

### Attention !

Please note that the storage place for packages sent to the PF-AR building was moved from the "Minami Kontena" to the "PF-AR Kyodo-Kenkyu-Tou" building. For safety reasons, the entrance door of the new storage place will be automatically locked from 20:00 to 8:00, remaining accessible when using ID cards.

The e-mail informing shipping of materials should contain:

- |                       |                                 |  |
|-----------------------|---------------------------------|--|
| 1. Shipper's name     | 2. Affiliation                  | 3. Contact phone number during the stay at KEK |
| 4. Shipping day       | 5. Name of the shipping company | 6. Date and approximate time of the delivery   |
| 7. Number of packages | 8. Experimental station         |  |

If you have further questions, please contact [shipping@pfqst.kek.jp](mailto:shipping@pfqst.kek.jp)

### How to send parcels from PF

• You can send a parcel from the PF Office and the PF-AR South House.

There are the application forms in the PF Office, so please ask them when you want to send (Cash on Delivery only).

### How to use the PF truck

• You can use the truck in this campus according to KEK's rule.

Last modified: Sep. 28, 2010